

MINUTES

LAFAYETTE COUNTY SCHOOL BOARD

REGULAR MEETING, SEPTEMBER 19, 2013

The Lafayette County School Board convened in regular session, September 19, 2013 beginning at 6:00 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mr. Darren Driver, Chairperson, Mr. Timothy L. "Tim" Pearson, Vice-Chair; Mr. Jeff Walker, Member; Mrs. Amanda Hickman, Member; Mrs. Reba Trawick, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney.

CALL TO ORDER

Mr. Darren Driver called the meeting to order at 6:00 p.m. Mr. Driver gave the invocation and Superintendent Edwards led the Pledge to the Flag.

APPROVAL OF MINUTES

The Minutes of the August 20, September 3, and September 9, 2013 school board meetings were unanimously approved following a motion by Mr. Tim Pearson and a second by Mrs. Amanda Hickman. (Minutes to be typed in Minute Book)

RECOGNITIONS/PRESENTATIONS

STUDENT OF THE MONTH – The students named below were recognized for being selected *Student of the Month* for September 2013:

LES (K-2) – Jennifer Camarillo
LES (3-5) – Carrie Hewitt

LMS – Holly Mann
LHS – Anna Walker

Each student received congratulations from the Superintendent and School Board along with a Certificate of Award and Student of the Month notebook.

LHS DISCIPLINE REPORT – Mr. Josh Akers, LHS Dean, presented the LHS Discipline Report for the past month. He reported that we have had 30 total discipline referrals thus far this year. A report which had discipline offenses broken down by offense type was reviewed and discussed.

CITIZEN INPUT

FFA PROGRAM - A group of citizens addressed the School Board in support of Chad and Tori Lyons, FFA Advisors, and the 2013-2014 Lafayette FFA Events and Travel Schedule. These individuals, consisting of parents and students, expressed their support of the FFA program and the opportunities it provides for our students. Those individuals addressing the School Board were: Holly Walker, Kelly Lyons, Mary Koon, Haley Koon, Cecelia Koon, Rod Land, Jason Land, Jana Hart, Mason Byrd, Hillary Byrd, Jimmy Witt, Ramon Celedon, Karley Barrington, Julie Koon, Becky Long, Lynne Buchanan, Brenda Peterson, Matt Peterson, and Ainsley Peterson. Chad and Tori Lyons, FFA Advisors, also addressed the School Board.

STEVE SHIVER ADDRESSES SCHOOL BOARD – Mr. Steve Shiver addressed the School Board concerning a field trip opportunity for our elementary students. Mr. Shiver explained that he has a four acre sorghum maze that he is opening to area students. He stated that it takes approximately 28 minutes to travel through the maze. Students will be charged a fee to enter the maze. The information regarding this field trip opportunity will be passed on to Danny Glover, LES Principal, who will share with elementary teachers.

CONSENT ITEMS

Mrs. Reba Trawick moved to approve all consent items as recommended by the Superintendent. Mr. Tim Pearson gave the second. Motion carried unanimously. These items are listed below:

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- A. Personnel: (1) Recommendations – Substitute Worker – Approved Frank Cook as a substitute custodian and maintenance worker for the remainder of the 2013-2014 school year.

Recommendations – Coaching Positions – Approved the individuals named below for coaching positions at LHS for the 2013-2014 school year, pending their completion of the requirements for payment of volunteer coaches:

Chuck Hewett – Assistant Varsity Baseball Coach
Herbert Perry – JV Baseball Coach
Matt Tompkins – C-Team Softball Coach

- (2) Approved requests for “illness in the line of duty” leave:

Wade Ducksworth, Maintenance Technician – 6.50 hours on June 12, 2013
Joyce Pittman, Food Service Worker – 2.00 hours on August 22, 2013

- (3) Approved request for Family Medical Leave: Frances Swords, Food Service Worker, beginning September 10, 2013 to October 23, 2013.

- B. Approved LES & LHS School Advisory Council Members for 2013-2014. (List of SAC Members on file in district office)
- C. Approved school field trips (LES) for the 2013-2014 school year. (LES Field Trip List on file in district office)
- D. Approved Dual Enrollment Articulation Agreement between North Florida Community College and District School Board of Lafayette County. (Agreement on file in district office)
- E. Approved Memorandum of Agreement between the State of Florida, Department of Health and the School Board of Lafayette County for School Health Services in Lafayette County.
- F. Approved requests for the following students to attend school in Lafayette County for the 2013-2014 school year: Joshua Hicks, Maryssa Hicks, Enzo Gagliardo, Savannah Medlin.
- G. Approved request for Brad Sullivan to attend school in Columbia County for the 2013-2014 school year.
- H. Approved request for the following students to participate in the dual enrollment program at NFCC for the 2013-2014 school year: Dalton Elliott, William Boney, Jr., Aaron Wimberley.

ACTION ITEMS

SCHOOL BOARD APPROVES FFA EVENT AND TRAVEL SCHEDULE – It was noted that this item was tabled by the School Board at their August 20, 2013 meeting to allow time for

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Superintendent Edwards to meet with FFA Advisors to obtain more detailed information regarding the trips to be taken by FFA. Board members had expressed concern regarding the number of days students, as well as FFA Advisors, would be out of the classroom. Mr. Edwards reported that he did meet with FFA Advisors, Chad and Tori Lyons, to review the 2013-2014 Lafayette FFA Event and Travel Schedule. The event and travel schedule was revised to reduce the number of days missed by students and advisors. The Revised 2013-2014 Lafayette FFA Event and Travel Schedule (Revision No. 3) was reviewed and discussed by the School Board. Following discussion, Mr. Jeff Walker moved to approve the revised trip list. Mr. Tim Pearson gave the second. The vote for approval was unanimous. (FFA Event and Travel Schedule for 2013-2014 on file in district office)

FLORIDA SCHOOL LABOR RELATIONS SERVICE – At the August 20, 2013 school board meeting, the Board tabled approval of the 2013-2014 FSLRS membership dues, in the amount of \$2,900.00, until further research could be done on this matter. Board members asked if the Florida School Boards Association and/or the Florida Association of District School Superintendents could provide the same or similar services offered by the Florida School Labors Relations Service. Superintendent Edwards checked on this and was told that although FSBA and FADSS can provide some of these services, FSLRS specializes in labor relations and negotiating and that they can offer specific information and training in each of these areas. After discussion, Mr. Tim Pearson made the motion not to approve payment of the FSLRS dues for 2013-2014. Mr. Jeff Walker gave the second, which was unanimously approved. It was the feeling of the School Board that the Florida School Boards Association and the Florida Association of District School Superintendents could provide the School Board with services similar to those provided by FSLRS.

BULLYING AND HARASSMENT INCIDENTS REPORTING AND INVESTIGATION MANUAL –

The Lafayette School District Bullying and Harassment Incident Reporting and Investigation Manual was presented for review and approval. Following discussion, Mr. Tim Pearson moved to approve the Bullying and Harassment Incident Reporting and Investigation Manual. Mrs. Reba Trawick seconded the motion, which was unanimously approved. (Bullying and Harassment Incident Reporting and Investigation Manual on file in district office)

MEMORANDUM OF UNDERSTANDING – BLENDED MODEL FOR CERTIFICATION OF ADMINISTRATORS – The Memorandum of Understanding Blended Model for Certification of Administrators between the District School Board of Putnam County on behalf of the North East Florida Education Consortium and the District School Board of Lafayette County was presented for review and approval. The purpose of this Memorandum of Understanding is to help support inter-rater reliability among school-based administrators within the NEFEC districts. Mr. Tim Pearson moved to approve the Memorandum of Understanding. Mr. Jeff Walker gave the second. The vote for approval was unanimous. (Memorandum of Understanding Blended Model for Certification of Administrators is on file in district office)

CAREER PATHWAYS ARTICULATION AGREEMENT – The 2013-2014 Career Pathways Articulation Agreement between Tallahassee Community College and Lafayette County School Board was unanimously approved following a motion by Mrs. Reba Trawick and a second by Mrs. Amanda Hickman. Tallahassee Community College will work with our high school to establish Career Pathways to serve Career and Technical Education (CTE) students. (Career Pathways Articulation Agreement with TCC on file in district office)

SCHOOL BOARD APPROVES GIFTED CLASS FIELD TRIP – Mrs. Reba Trawick moved to approve the following trip request: *Gifted Class Field Trip to Jacksonville Zoo, February 21, 2014*. Mr. Tim Pearson gave the second. Motion carried unanimously. It was noted that this trip is paid out of Gifted Fund Account.

PARENT INVOLVEMENT PLAN APPROVED BY SCHOOL BOARD – The Lafayette School District Parent Involvement Plan was presented for the School Board’s approval. This plan outlines ways Lafayette School District will foster parent involvement in the education of their children. Following discussion, Mrs. Amanda Hickman moved to approve the Lafayette School District Parent Involvement Plan. Mr. Tim Pearson gave the second. Motion carried unanimously. (Parent Involvement Plan on file in district office)

FUNDRAISING REQUESTS APPROVED – On a motion by Mr. Tim Pearson and a second by Mr. Jeff Walker, the fundraising requests described below were unanimously approved: (1) First Grade – Cotton Candy/Cupcake Sales once a month; (2) Fourth Grade – Sale of Hornet Sports Water Bottles; (3) LES PE Dept. – Sale of Spirit Cups & Spirit Popcorn and Sale of Field “Splash” Day T-Shirts.

SCHOOL IMPROVEMENT PLANS - The 2013-2014 LHS School Improvement Plan was presented and reviewed by Stewart Hancock, LHS Principal. Lorri Swafford, LES School Improvement Chair, followed with a review of the LES School Improvement Plan. After a motion by Mrs. Amanda Hickman and a second by Mr. Tim Pearson, the 2013-2014 LHS and LES School Improvement Plans were unanimously approved. (School Improvement Plans on file in district office/Supplemental Minutes)

DISTRICT IMPROVEMENT AND ASSISTANCE PLAN – Becky Sharpe gave a review of the District Improvement and Assistance Plan. Mrs. Reba Trawick moved to approve the 2013-2014 District Improvement and Assistance Plan as presented. Mrs. Amanda Hickman gave the second. The vote for approval was unanimous. (District Improvement and Assistance Plan on file in district office/Supplemental Minutes)

SCHOOL BOARD APPROVES DONATING KERBO PROPERTY TO KERBO COALITION OF CONCERNED CITIZENS, INC. – On a motion by Mrs. Reba Trawick and a second by Mr. Tim Pearson, the School Board unanimously agreed to donate the old Kerbo School property (5.22 acres), owned by the School Board, to the non-profit organization, Kerbo Coalition of Concerned Citizens, Inc., due to the location and historical significance of this property to the African-American citizens in our county. It was noted that the School Board declared this property as surplus at their meeting on August 20, 2013.

BILLS APPROVED FOR PAYMENT – The bill list, as presented ready for payment, was unanimously approved following a motion by Mr. Jeff Walker and a second by Mrs. Reba Trawick. (Bill List on file with Supplemental Minutes)

SCHOOL BOARD MEMBER APPROVED TO SERVE ON VALUE ADJUSTMENT BOARD – On a motion by Mrs. Amanda Hickman and a second by Mrs. Reba Trawick, Mr. Jeff Walker was unanimously approved to serve on the Lafayette County Value Adjustment Board. It was noted that the Value Adjustment Board will meet on September 23, 2013 at 12:00 noon in the County Commissioner Meeting Room at the County Courthouse.

BUSINESS OWNER APPROVED TO SERVE ON VALUE ADJUSTMENT BOARD – Mrs. Amanda

Hickman moved to approve Chuck Spradling of Mayo Thriftway, to serve on the Lafayette County Value Adjustment Board, pending his acceptance. Mrs. Hickman also recommended that Brandon Hewett, of J & J Gas Company, be approved as an alternate, if for some reason Mr. Spradling is unable to serve. Mr. Tim Pearson seconded the recommendations. The vote for approval was unanimous.

ITEMS FOR INFORMATION

- A. Transportation Report.
- B. Principal's Monthly Financial Report on Internal Funds.
- C. Purchase Orders.
- D. Financial Statement.
- E. List of Sponsors/Coaches/Advisors for LHS for 2013-2014.

ADJOURN

With business complete, Mr. Tim Pearson moved to adjourn. Mrs. Amanda Hickman gave the second which was unanimously approved.

Darren Driver, Chairperson

ATTEST: _____
Robert Edwards, Superintendent
and Secretary to the School Board