

# **MINUTES**

## **LAFAYETTE COUNTY SCHOOL BOARD**

### **WORKSHOP, FEBRUARY 23, 2017**

The Lafayette County School Board held a workshop on Thursday, February 23, 2017 beginning at 5:00 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mrs. Marion McCray, Vice Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mr. Taylor McGrew, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney.

#### **Update on ESPC Program**

Superintendent Edwards shared information he received from Florida CTS Group concerning the Florida ESPC (Energy Savings Performance Contracting Program). This information addressed some of the questions asked by board members at recent workshops. It was noted that both CTS Group and Schneider Electric met with the School Board last month to discuss the Energy Savings Performance Contracting Program and how this program could benefit the school district. Joey Pearson, Director of Support Services, reported that representatives from Schneider Electric made an on-site visit earlier this week to inspect facilities, talk with the appropriate staff, and make their recommendations. We should receive their report in the next few weeks. After receipt of the report from Schneider Electric, the School Board will make a decision on how to proceed. They will review the information presented by Florida CTS Group and Schneider Electric, as well as the option for completing projects using our capital outlay dollars without entering into an agreement with an energy services company.

**Other Items**

**Maintenance** – Superintendent Edwards reported on several projects our maintenance staff has recently completed. Darren Driver mentioned several maintenance items that Superintendent Edwards will check on.

**Cancer Awareness Fundraiser** – The School Board will make a contribution to the cancer awareness fundraiser event scheduled for March 4, 2017.

**LES Science Fair** – The School Board will make a contribution to the upcoming Science Fair at Lafayette Elementary School.

**Honor Student Scholarship** – The School Board discussed sponsoring the Honor Student Scholarship at Lafayette High School.

**Student Drug Testing Program** – Superintendent Edwards advised that the student drug testing program is going well.

**Adjournment**

The workshop was adjourned at 5:55 p.m.



Amanda Hickman, Chairperson

Attest:



Robert Edwards, Superintendent  
and Secretary to the School Board

# MINUTES

## LAFAYETTE COUNTY SCHOOL BOARD

### REGULAR MEETING, FEBRUARY 23, 2017

The Lafayette County School Board convened in regular session, Thursday, February 23, 2017 beginning at 6:00 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mrs. Marion McCray, Vice-Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mr. Taylor McGrew, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney.

#### **CALL TO ORDER**

Mrs. Amanda Hickman called the meeting to order at 6:00 p.m. Mr. Taylor McGrew gave the invocation and Superintendent Edwards led the Pledge to the Flag.

#### **RECOGNITIONS/PRESENTATIONS**

**STUDENTS OF THE MONTH** - The students named below were recognized for being selected

*Student of the Month* for February 2017:

LES (K-2) – Seth Wallace

LMS – Mia Braswell

LES (3-5) – Exia Crowson

LHS – Darrick Ingram

Each student received congratulations from the Superintendent and School Board along with a Certificate of Award and Student of the Month notebook.

#### **1. ADOPTION OF AGENDA**

Mrs. Amanda Hickman asked for a motion to adopt the agenda. The agenda was unanimously adopted following a motion by Mrs. Marion McCray and a second by Mr. Darren Driver.

## **2. APPROVAL OF MINUTES**

The Minutes of the January 19 and January 31, 2017 school board meetings were unanimously approved on a motion by Mr. Taylor McGrew and a second by Mr. Jeff Walker. (Minutes to be typed in official Minute Book)

## **3. CONSENT ITEMS**

The consent agenda, as recommended by Superintendent Edwards, was unanimously approved on a motion by Mr. Darren Driver and a second by Mrs. Marion McCray. These items are listed below:

- 3.01 Approved Career Pathways Articulation Agreement between RiverOak Technical College and Lafayette County School Board. (Agreement on file in district office)
- 3.02 Approved Career Pathways Articulation Agreement between Taylor Technical Institute and Lafayette County School Board. (Agreement on file in district office)
- 3.03 Approved Career Pathways Articulation Agreement between North Florida Community College and Lafayette County School Board. (Agreement on file in district office)
- 3.04 Approved Career Pathways Articulation Agreement between Florida Gateway College and Lafayette County School Board. (Agreement on file in district office)

## **4. ACTION ITEMS**

- 4.01 **SCHOOL BOARD APPROVES PERSONNEL RECOMMENDATIONS** - Mr. Taylor McGrew moved to approve all personnel items as listed below. Mr. Jeff Walker gave the second. The vote for approval was unanimous.

(a) Recommendations – Substitute Teachers – Approved the following individuals to serve as substitute teachers for the remainder of the 2016-2017 school year:

Kortney Harris  
Rebecca Ross  
Timberly Steichen

They have met the requirements to serve as a substitute teacher, including a satisfactory fingerprint/background check and participation in substitute teacher training.

Recommendations – Assistant Varsity Softball Coach – Approved Timberly Steichen for the Assistant Varsity Softball Coach position at Lafayette High School for the 2016-2017 school year. Ms. Steichen will be paid the supplement for this position since we were unable to fill it with a regular school board employee. We have a current fingerprint/background check on Ms. Steichen and she has begun the application process for her athletic coaching endorsement through the Department of Education Certification Section.

Recommendations – Volunteer Coach – Approved Andrea Bonafide to serve as a volunteer assistant coach (Girls Softball) for the 2016-2017 school year. We have received a satisfactory fingerprint/background check on Ms. Steichen.

(b) Approved Request for Family Medical Leave – Approved a request from Carla Jones, Teacher at LHS, for family medical leave beginning April 12, 2017 to extend through the remainder of the 2016-2017 school year. Mrs. Jones will return for the 2017-2018 school year.

4.02 **SCHOOL BOARD APPROVES AUDIT REPORT** – Report No. 2017-098, a Financial and Federal Single Audit of Lafayette County District School Board, for fiscal year ended June 30, 2016 was presented for the Board's approval. Superintendent Edwards advised that the audit did not identify any deficiencies in internal control over the district's financial reporting and that the audit disclosed no instances of noncompliance. The Superintendent and School Board commended the district finance staff for a job well done. Following discussion, Mrs. Marion McCray moved to approve the audit report. Mr. Darren Driver gave the second. Motion carried unanimously. (Audit Report on file at district office)

4.03 **PUBLIC HEARING – SCHOOL BOARD POLICIES** - At 6:30 p.m., Chairperson Amanda Hickman stated that the School Board would hold a public hearing in order to consider approval of the following new school board policy, as advertised: *Educational Stability for Children in Foster Care*. The public hearing was conducted with no public comment. Mr. Jeff Walker moved to approve the new policy, as advertised. Mrs. Marion McCray seconded the

motion, which was unanimously approved. The regular meeting resumed at this time.  
(School Board Policies on file in district office and district website)

- 4.04 **SCHOOL BOARD APPROVES FBLA TRIP REQUEST AND CHAPERONE LIST** – On a motion by Mr. Jeff Walker and a second by Mrs. Marion McCray, the following trip request was unanimously approved by the School Board: *FBLA State Conference in Orlando, FL, March 23-26, 2017*. The School Board also approved a list of parents to transport students while at the conference, if needed, contingent upon a satisfactory driver's license record check and the appropriate insurance. It was noted that the majority of those named on the chaperone list are employees of the school board and have already been approved to transport students should the need arise. The list of chaperones is on file with Supplemental Minutes.
- 4.05 **SCHOOL BOARD APPROVES SECOND GRADE CLASS TRIP** – Mr. Taylor McGrew moved to approve the following field trip request: *Second Grade Class to Homosassa Springs, Florida on March 30, 2017*. Mrs. Marion McCray gave the second. The vote for approval was unanimous.
- 4.06 **SCHOOL BOARD APPROVES RATE OF PAY FOR SUB. BUS DRIVERS** – Superintendent Edwards recommended that the hourly rate of pay for substitute bus drivers be increased from \$9.00 to \$12.00 effective March 13, 2017. He explained that the district has had an ongoing problem hiring and retaining substitute drivers, noting that we currently have only one substitute in this area. This increase in pay would make our district comparable to surrounding school districts and would hopefully help us build and maintain our list of substitute bus drivers. Following discussion, Mr. Darren Driver moved to approve the Superintendent's recommendation to increase the hourly rate of pay for substitute bus

drivers to \$12.00 effective March 13, 2017. Mrs. Marion McCray gave the second, which was unanimously approved.

- 4.07 **MOA APPROVED BETWEEN FLORIDA DEPT. OF CORRECTIONS AND LCSB** – Following discussion, Mr. Taylor McGrew moved to approve a Memorandum of Agreement By and Between Florida Department of Corrections and the Lafayette County School Board. Mr. Darren Driver gave the second. The vote for approval was unanimous. The purpose of this agreement is to establish a means to transport inmates housed at Mayo Correctional Institution using LCSB buses (subject to availability) during an actual or anticipated emergency. (MOA on file in district office)
- 4.08 **SCHOOL BOARD APPROVES FUNDRAISER REQUESTS** – The following fundraiser requests were unanimously approved on a motion by Mrs. Marion McCray and a second by Mr. Jeff Walker: (1) Cancer Awareness Fundraiser – Adult Basketball Game (male/female) – School Board Employees vs. Community Members, March 4, 2017 (All proceeds go to Shands Cancer Research); (2) LHS Track – Sale of Magazine Gift Cards, Fan Cloth, and Shirts, February and March 2017.
- 4.09 **SCHOOL BOARD APPROVES DONKEY BASKETBALL GAME** – A request for a Donkey Basketball Game to be held in the LHS Gym on April 29, 2017 was presented for the School Board's approval. This event is being sponsored by Mayo Quarterback Club. Following discussion, Mr. Taylor McGrew moved to approve the request. Mr. Darren Driver gave the second. Motion carried unanimously.

4.10 **BILLS APPROVED FOR PAYMENT** – Mr. Jeff Walker moved to approve all bills as presented ready for payment. Mr. Darren Driver gave the second, which was unanimously approved.  
(Bill list on file with Supplemental Minutes)

4.11 **BUDGET AMENDMENTS APPROVED BY SCHOOL BOARD** – The budget amendment listed below was unanimously approved following a motion by Mr. Taylor McGrew and a second by Mrs. Marion McCray: General Fund No. 2.

**5. ITEMS FOR INFORMATION**

5.01 Principal's Monthly Financial Report on Internal Funds.

5.02 Purchase Orders.

5.03 Financial Statement.

**6. CITIZEN INPUT**

There was no citizen input today.

**ADJOURNMENT**

With business complete, Mr. Taylor McGrew moved to adjourn. Mr. Darren Driver gave the second, which was unanimously approved. The meeting was adjourned at 6:35 p.m.

 ATTEST:   
Amanda Hickman, Chairperson Robert Edwards, Superintendent  
And Secretary to the School Board



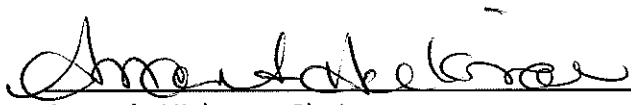
**MINUTES**  
**LAFAYETTE COUNTY SCHOOL BOARD**  
**EXECUTIVE SESSION, FEBRUARY 23, 2016**

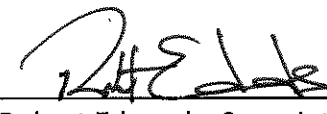
The Lafayette County School Board met in Executive Session on Thursday, February 23, 2017 immediately following their regular meeting. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson, Mrs. Marion McCray, Vice-Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mr. Taylor McGrew, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney. Also present were Mrs. Tammi Maund, Director of Finance; and Mrs. Gina Hart, Chief Negotiator.

The purpose of the Executive Session was to discuss employee negotiations for the 2016-2017 school year.

**ADJOURN**

Following discussion, the Executive Session was adjourned at 9:45 p.m.

  
Amanda Hickman, Chairperson

ATTEST:   
Robert Edwards, Superintendent  
and Secretary to the School Board